



April 20, 2010

Airport Users:

An airport patron who believes he/she received a parking citation in error may appeal that citation through the Authority's administrative office (address, telephone number, and fax number in the letterhead). If the appeal is upheld the Authority will notify the Grand Forks Police Department and the ticket will be voided. If the appeal is denied by the Authority the patron retains the right to plead in Municipal Court.

The attached form contains information the Authority needs in considering the appeal. Failure to complete the entire form can result in denial of appeal. The Authority may also use surveillance camera information and parking control officer interviews in considering the appeal. A legible copy of the parking ticket must accompany the appeal form.

An Authority official will review the appeal and will advise of a decision within three working days. Appeals must be timely. The person filing an appeal should be aware of the judicial timelines associated with paying a parking citation. The Authority is not responsible for any increase in fine or upgrade of charges that occurs during the appeal process.

A handwritten signature in black ink, appearing to read "Patrick Dame", is written over a horizontal line.

Patrick Dame  
Executive Director

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